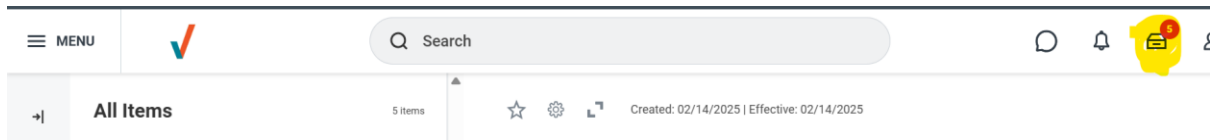◆ **Step 1: Log in to Workday**
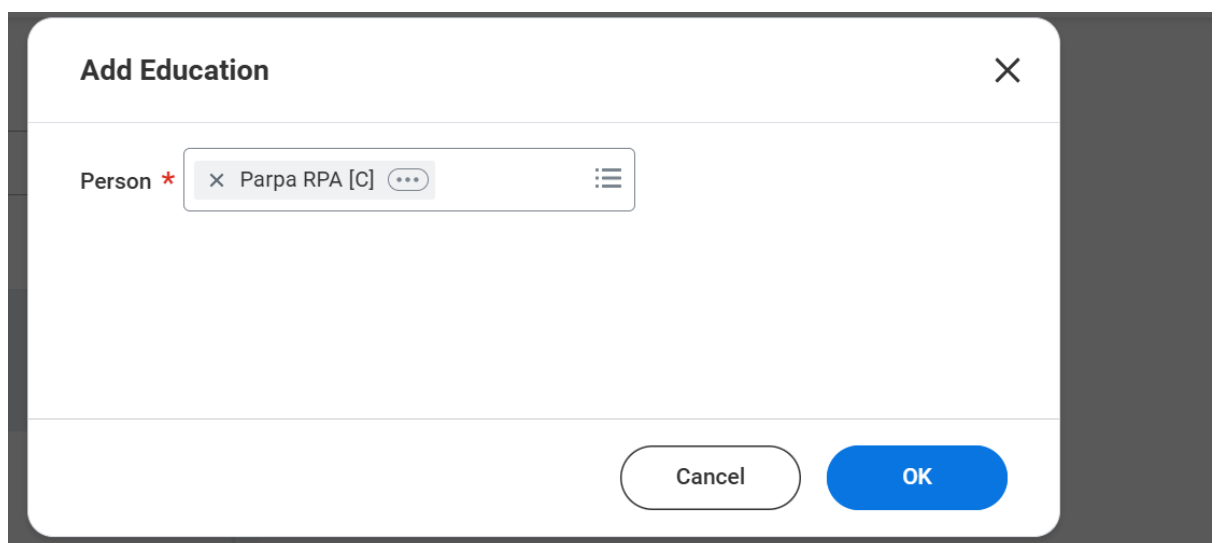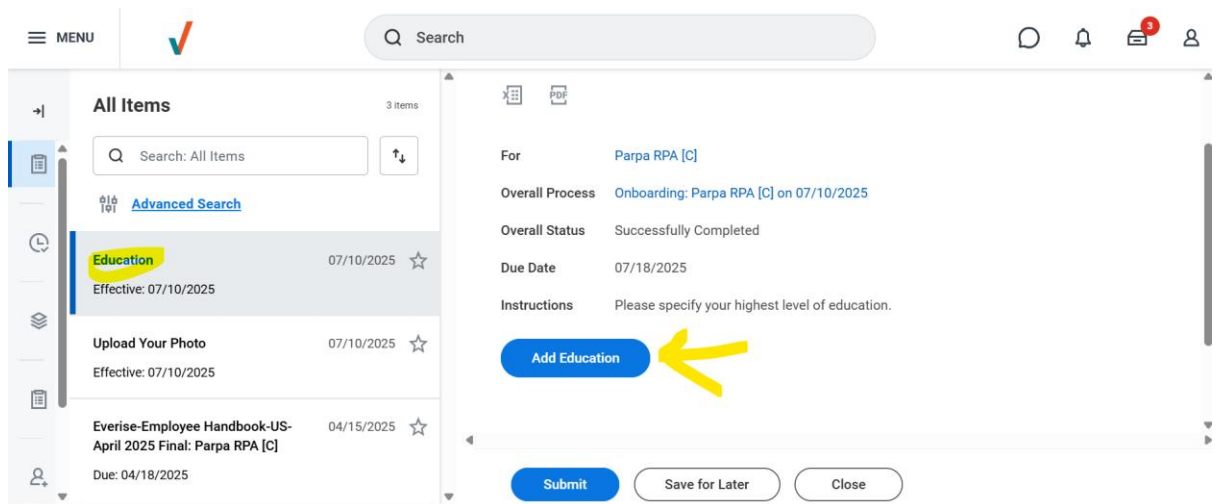
- Go to your Workday

- Enter your credentials and log in.

◆ **Step 2: Navigate to inbox > Right side corner**

◆ Step 3: Access Education

- In the left-side "**Education**".

- Click on Add Education > Search for your name > Enter details> click submit

Add Education   Parpa RPA [C]

Country	*	✕ India
School	*	✕ ABV - Indian Institute of Information Technology & Management

If you can't find the School, check this box and enter it manually ☐

Degree

Degree Received   select one ▾

Field of Study

First Year Attended   YYYY

Last Year Attended   YYYY

Submit   Save for Later   Cancel

Come back to inbox task > click submit

☰ MENU   ✓   🔍 Search   💬

All Items   4 items

🔍 Search: All Items

⚙ **Advanced Search**

⚠ Manage Education: Parpa RPA   07/10/2025 ⭐
Due: 07/13/2025

Education   07/10/2025 ⭐
Effective: 07/10/2025

Upload Your Photo   07/10/2025 ⭐
Effective: 07/10/2025

For   Parpa RPA [C]

Overall Process   Onboarding: Parpa RPA [C] on 07/10/2025

Overall Status   Successfully Completed

Due Date   07/18/2025

Instructions   Please specify your highest level of education.

Add Education

enter your comment

Submit   Save for Later   Close