• Step 1: Log in to Workday

- Go to your Workday
- Enter your credentials and log in.

• Step 2: Navigate to inbox > Right side corner



Step 3: Access Education

- In the left-side "Education".
- Click on Add Education > Search for your name > Enter details> click submit

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	Cancel	

Add Education Parpa RPA [C] …

Country	* × India	:=
School	 ★ ABV - Indian Institute of × Information Technology & Management 	∷≡
If you can't find the School, check this box and enter it	manually	
Degree		:=
Degree Received	select one	▼
Field of Study		:=
First Year Attended	ΥΥΥΥ	
Last Year Attended	YYYY	

Come back to inbox task > click submit

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